

FRANKLIN COUNTY HOUSING AUTHORITY
MONDAY, MAY 15, 2023
436 WEST WASHINGTON STREET, CHAMBERSBURG, PA

In Attendance: John Flannery, Kevin Myers, Maureen O'Malley (via phone), Jessica Runshaw

Staff in Attendance: Susan Pettyjohn, Lisa Bryan, LuAnn Veldhuizen

Guests in Attendance: Dennis Wilson, Warren Hurt, Patricia Hinkel

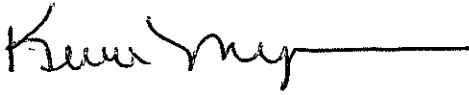
- I. Call Meeting to Order** – John Flannery
- II. Public Comment** – LuAnn Veldhuizen provided public comment regarding bonuses, civil service, temperature in offices, staff not receiving more money. Patricia Hinkel provided comment regarding asbestos testing, tenant complaints, security cameras.
- III. Review and Approval of 4-17-23 Minutes**–Motion to approve minutes first by Myers, second by O'Malley. Motion carried unanimously.
- IV. Bills and Communication**
 1. Investment Account Review for FCHA's F&M Trust account by Warren Hurt and Dennis Wilson.
 2. Resolution 2023-11 Resolution Authorizing Approval of Section 8 Management Assessment Program
 - Runshaw provided overview of SEMAP for 2022-2023 fiscal year.
 - Motion to approve SEMAP first by Myers, second by O'Malley. Motion carried unanimously.
 3. Fiscal Reports
 - COCC Financials – 3/31/23 Reviewed.
 - Section 8 Financials – 3/31/23 Reviewed.
 - Public Housing Financials – Not available due to fiscal year end.
 - Capital Fund Program Report – 4/30/23 Reviewed.
 - Occupancy Report – Not available due to fiscal year end.
- V. Executive Director Report**
 - Paving project completed in Chambersburg, nearing completion in Waynesboro.
 - The planting portion of the landscape project is completed in all areas.
 - Playground project is moving forward.
 - Working on HVAC project for main office. Air conditioning is currently not working, but is being fixed.
 - FCHA is working with United Way for May of Caring projects. Chambersburg's project was last week in Chambersburg with painting, leaf pickup, cleaning. Waynesboro's project is scheduled for this week with painting.
 - FCHA applying for security grant in June. Capital Fund and budgets cannot absorb the huge expense; need to wait for grant.
 - After discussion with leadership staff regarding four day work week, this will not be an option.
 - Runshaw graduated from Leadership Class training last week.
- VI. Unfinished Business** – Out of Job Classification
 - Out of job classification tabled until next month.
- VII. Executive Session**
 - Motion to move to Executive Session first by Myers, second by O'Malley. Motion carried unanimously.
- VIII. Return to Public Session**
 - Motion to return to Public Session first by Myers, second by O'Malley. Motion carried unanimously.

- Motion to approve 1.5% merit and \$2000 bonus for Section 8 for Executive Director first by Myers, second by O'Malley. Motion carried unanimously.
- Motion to approve new board member applicant first by Myers, second by O'Malley. Motion carried unanimously.
- Motion to forego action on Luminest funds owed first by O'Malley, second by Myers. Motion carried unanimously.
- Motion to move forward with PILOT as presented first by Myers, second by O'Malley. Motion carried unanimously.

IX. Adjournment – Motion to adjourn first by O'Malley, second by Myers. Motion carried unanimously.

Next Meeting: Monday, June 26, 2023 at 3:00 p.m. in the Waynesboro office.

Respectfully Submitted by,

A handwritten signature in black ink, appearing to read "Kevin Myers", followed by a long horizontal line extending to the right.

Kevin Myers
Secretary