

FRANKLIN COUNTY HOUSING AUTHORITY
MONDAY, APRIL 17, 2023
202 ELDER AVENUE, WAYNESBORO, PA

In Attendance: John Flannery, Dave Jordan, Kevin Myers, Jessica Runshaw

Staff in Attendance: Susan Pettyjohn, Lisa Bryan, Christine Fogle

Guests in Attendance: Heidi Cook

- I. **Call Meeting to Order** – John Flannery
- II. **Public Comment** – None
- III. **Review and Approval of 3-20-23 Minutes**–Motion to approve minutes first by Myers, second by Jordan. Motion carried unanimously.
- IV. **Bills and Communication**
 1. Heidi Cook provided an overview of upcoming Resident Council events in Waynesboro.
 2. Fiscal Reports
 - COCC Financials – 2/28/23 Reviewed.
 - Section 8 Financials – Not available due to fiscal year end.
 - Public Housing Financials – 2/28/23 Reviewed.
 - Capital Fund Program Report – 3/31/23 Reviewed.
 - Occupancy Report – 3/31/23 Reviewed.
- V. **Executive Director Report**
 - Volunteers will be painting Waynesboro community center during May of Caring event.
 - A community center in Waynesboro is being planned through capital fund program.
 - Porch project in AMP4 to be completed this week.
 - Playground project in Chambersburg is moving forward.
 - Landscaping project moving forward with planting.
 - Resident Appreciation Day in AMP3 taking place on Thursday.
 - Paving project started today in Chambersburg, should be done in next two weeks. Contractors will then begin paving in Waynesboro.
 - FCHA applied for a \$5,000,000 asbestos grant.
 - Fiscal Assistant starting Monday, April 24.
 - Lenore Wyant’s board position expires on May 31, 2023.
- VI. **Unfinished Business** – Out of Job Classification
 - Out of job classification tabled until next month.
- VII. **Executive Session**
 - Motion to move to Executive Session first by Jordan, second by Myers. Motion carried unanimously.
- VIII. **Return to Public Session**
 - Motion to return to Public Session first by Myers, second by Jordan. Motion carried unanimously.
 - Board requested solicitor guidance for funds owed to FCHA by Luminest.
 - Executive Director review tabled until next month.
 - Motion to approve Section 8 bonus, pending confirmation of Section 8 Manager resignation, first by Myers, second by Jordan. Motion carried unanimously.
 - Motion to reject union increases and follow union contract as written first by Myers, second by Jordan. Motion carried unanimously.
 - Motion to approve adjustment of employee work days to four day week first by Jordan, second by Myers. Motion carried unanimously.

IX. Adjournment – Motion to adjourn first by Myers, second by Jordan. Motion carried unanimously.

Next Meeting: Monday, May 15, 2023 at 3:00 p.m. in the Chambersburg office.

Respectfully Submitted by,

Kevin Myers
Secretary