Streamlined Annual PHA Plan

U.S. Department of Housing and Urban Development Office of Public and Indian Housing OMB No. 2577-0226 Expires 03/31/2024

(High Performer PHAs)

Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, including changes to these policies, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

Applicability. The Form HUD-50075-HP is to be completed annually by High Performing PHAs. PHAs that meet the definition of a Standard PHA, Troubled PHA, HCV-Only PHA, Small PHA, or Qualified PHA do not need to submit this form.

Definitions.

- (1) High-Performer PHA A PHA that owns or manages more than 550 combined public housing units and housing choice vouchers and was designated as a high performer on both the most recent Public Housing Assessment System (PHAS) and Section Eight Management Assessment Program (SEMAP) assessments.
- (2) Small PHA A PHA that is not designated as PHAS or SEMAP troubled, and that owns or manages less than 250 public housing units and any number of vouchers where the total combined units exceed 550.
- (3) Housing Choice Voucher (HCV) Only PHA A PHA that administers more than 550 HCVs, was not designated as troubled in its most recent SEMAP assessment and does not own or manage public housing.
- (4) Standard PHA A PHA that owns or manages 250 or more public housing units and any number of vouchers where the total combined units exceed 550, and that was designated as a standard performer in the most recent PHAS or SEMAP assessments.
- (5) Troubled PHA A PHA that achieves an overall PHAS or SEMAP score of less than 60 percent.
- (6) Qualified PHA A PHA with 550 or fewer public housing dwelling units and/or housing choice vouchers combined and is not PHAS or SEMAP troubled.

	PHA Information.						
			f the County of Franklin	PHA	Code: PA0	34	
	PHA Type: High Per	former			-		
	PHA Plan for Fiscal Year Beginning: (MM/YYYY): 04/2022 PHA Inventory (Based on Annual Contributions Contract (ACC) units at time of FY beginning, above)						
	Number of Public Housing (PH) Units Number of Housing Choice Vouchers (HCVs) 368						
	Total Combined 734						
	PHA Plan Submission Type: Annual Submission Revised Annual Submission						
	A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public heari and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information of the PHA policies contained in the standard Annual Plan but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or centroffice of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official website. PHAs are also encouraged to provide e resident council a copy of their PHA Plans.						
e i	office of the PHA. PHAs ar resident council a copy of th	e strongly encour eir PHA Plans.	aged to post complete PHA Plans or	their official website. PHAs	are also encourage	ed to provide	
e i	office of the PHA. PHAs ar resident council a copy of th	e strongly encourseir PHA Plans.	g a Joint PHA Plan and complete tal	their official website. PHAs ble below) Program(s) not in the	No. of Units i	ed to provide	
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В.	Plan Elements
B.1	Revision of Existing PHA Plan Elements.
	(a) Have the following PHA Plan elements been revised by the PHA since its last Annual PHA Plan submission?
	Y N
	(b) If the PHA answered yes for any element, describe the revisions for each element below:
	(c) The PHA must submit its Deconcentration Policy for Field Office Review.
	Rent Determination a. Public Housing Program i. Amended Admission and Continued Occupancy Policy as needed to comply with regulations ii. Fair Market Rent (FMR) was completed to adjust flat rent amounts accordingly b. Section 8 Program i. Amended Admission and Continued Occupancy Policy as needed to comply with regulations ii. Payment Standards were increased to help with utilization of the program.
B.2	New Activities.
	(a) Does the PHA intend to undertake any new activities related to the following in the PHA's current Fiscal Year? Y N Hope VI or Choice Neighborhoods. Mixed Finance Modernization or Development. Demolition and/or Disposition. Conversion of Public Housing to Tenant Based Assistance. Conversion of Public Housing to Project-Based Rental Assistance or Project-Based Vouchers under RAD. Project Based Vouchers. Other Capital Grant Programs (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants). (b) If any of these activities are planned for the current Fiscal Year, describe the activities. For new demolition activities, describe any public housing development or portion thereof, owned by the PHA for which the PHA has applied or will apply for demolition and/or disposition approval under section 18 of the 1937 Act under the separate demolition/disposition approval process. If using Project-Based Vouchers (PBVs), provide the projected number of project-based units and general locations, and describe how project basing would be consistent with the PHA Plan. Units with Approved Vacancies for Modernization 1. Replacement of drywall and insulation for units that have signs of mold through this fiscal
	year.

B.3	Progress Report.
	Provide a description of the PHA's progress in meeting its Mission and Goals described in the PHA 5-Year Plan.
j L	All goals are continuous and making progress. A few updates on the following goals from the PHA 5-year: 1. Continue to use the ROSS grant to assist residents with self-sufficiency.
	2. Section 8 will continue to expand the supply of assisted housing by applying for additional rental vouchers as funding of the program permits.
	3. The Section 8 department continues to work with landlords throughout the county to bring more awareness and opportunities to participants in the program. Utilization of the local LHOT meetings is ensuring we have a growing partnership with the Section 8 landlords.
	4. FCHA has developed a strong Tenant Council Association who meets regularly and is actively engaged in program and service provision.
	5. Offer a variety of housing options to participants in the Section 8 program; to include allocation of up to 20% of vouchers in the Project Based Voucher program.
	6. FCHA will maintain current PBV and look for other voucher opportunities. We have established a partnership with local agency for an additional 7 vouchers.
B.4.	Capital Improvements. Include a reference here to the most recent HUD-approved 5-Year Action Plan in EPIC and the date that it was approved. See HUD 50075.2 approved by HUD on 09/09/2021.
B.5	Most Recent Fiscal Year Audit.
	(a) Were there any findings in the most recent FY Audit?
	Y N
	(b) If yes, please describe:
2.	Other Document and/or Certification Requirements.
2. C.1	Other Document and/or Certification Requirements. Resident Advisory Board (RAB) Comments.
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C.1	Resident Advisory Board (RAB) Comments. (a) Did the RAB(s) have comments to the PHA Plan? Y N If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their
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THE PERSON NAMED IN	Affirmatively Furthering Fair Housing (AFFH).				
Open to	Affirmatively Furthering Fair Housing.				
	Provide a statement of the PHA's strategies and actions to achieve fair housing goals outlined in an accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5). Use the chart provided below. (PHAs should add as many goals as necessary to overcome fair housing issues and contributing factors.) Until such time as the PHA is required to submit an AFH, the PHA is not obligated to complete this chart. The PHA will fulfill, nevertheless, the requirements at 24 CFR § 903.7(o) enacted prior to August 17, 2015. See Instructions for further detail on completing this item.				
	Fair Housing Goal:				
	Describe fair housing strategies and actions to achieve the goal				
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	Describe full housing strategies and actions to achieve the goal				
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In	str	uctions for Preparation of Form HUD-50075-HP
A	nnu	al Plan for High Performing PHAs
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A.		A Information. All PHAs must complete this section. (24 CFR §903.4)
	A.1	Include the full PHA Name, PHA Code, PHA Type, PHA Fiscal Year Beginning (MM/YYYY), PHA Inventory, Number of Public Housing Units and or Housing Choice Vouchers (HCVs), PHA Plan Submission Type, and the Availability of Information, specific location(s) of all information relevant to the public hearing and proposed PHA Plan. (24 CFR §903.23(4)(e))
		PHA Consortia: Check box if submitting a Joint PHA Plan and complete the table. (24 CFR §943.128(a))
В.	Pla	n Elements.
	B.1	Revision of Existing PHA Plan Elements. PHAs must:
		Identify specifically which plan elements listed below that have been revised by the PHA. To specify which elements have been revised, mark the "yes" box. If an element has not been revised, mark "no."
		Statement of Housing Needs and Strategy for Addressing Housing Needs. Provide a statement addressing the housing needs of low-income, very low-income and extremely low-income families and a brief description of the PHA's strategy for addressing the housing needs of families who reside in the jurisdiction served by the PHA and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The statement must identify the housing needs of (i) families with incomes below 30 percent of area median income (extremely low-income); (ii) elderly families (iii) households with individuals with disabilities, and households of various races and ethnic groups residing in the jurisdiction or on the public housing and Section 8 tenant-based assistance waiting lists based on information provided by the applicable Consolidated Plan, information provided by HUD, and generally available data. The statement of housing needs shall be based on information provided by the applicable Consolidated Plan, information provided by HUD, and generally available data. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. Once the PHA has submitted an Assessment of Fair Housing (AFH), which includes an assessment of disproportionate housing needs in accordance with 24 CFR §5.154(d)(2)(iv), information on households with individuals with disabilities and households of various races and ethnic groups residing in the jurisdiction or on the waiting lists no longer needs to be included in the Statement of Housing Needs and Strategy for Addressing Housing Needs. (24 CFR §903.7(a).
		The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. (24 CFR §903.7(a)(2)(i)) Provide a description of the ways in which the PHA intends, to the maximum extent practicable, to address those housing needs in the upcoming year and the PHA's reasons for choosing its strategy. (24 CFR §903.7(a)(2)(ii))
		Deconcentration and Other Policies that Govern Eligibility, Selection and Admissions. Describe the PHA's admissions policy for deconcentration of poverty and income mixing of lower-income families in public housing. The Deconcentration Policy must describe the PHA's policy for bringing higher income tenants into lower income developments and lower income tenants into higher income developments. The deconcentration requirements apply to general occupancy and family public housing developments. Refer to 24 CFR §903.2(b)(2) for developments not subject to deconcentration of poverty and income mixing requirements. 24 CFR §903.7(b) Describe the PHA's procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists. 24 CFR §903.7(b) A statement of the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV. (24 CFR §903.7(b) Describe the unit assignment policies for public housing. 24 CFR §903.7(b)
		Financial Resources. A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA operating, capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources. (24 CFR §903.7(c)
		Rent Determination. A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units, including applicable public housing flat rents, minimum rents, voucher family rent contributions, and payment standard policies. (24 CFR §903.7(d)

	Homeownership Programs. A description of any homeownership programs (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval. For years in which the PHA's 5-Year PHA Plan is also due, this information must be included only to the extent that the PHA participates in homeownership programs under section 8(y) of the 1937 Act. (24 CFR §903.7(k) and 24 CFR §903.12(b).
	Safety and Crime Prevention (VAWA). A description of: 1) Any activities, services, or programs provided or offered by an agency, either directly of in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; 2) Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and 3) Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families. (24 CFR §903.7(m)(5))
	Pet Policy. Describe the PHA's policies and requirements pertaining to the ownership of pets in public housing. (24 CFR §903.7(n))
	Substantial Deviation. PHA must provide its criteria for determining a "substantial deviation" to its 5-Year Plan. (24 CFR §903.7(r)(2)(i)
	Significant Amendment/Modification. PHA must provide its criteria for determining a "Significant Amendment or Modification" to its 5-Year and Annual Plan. For modifications resulting from the Rental Assistance Demonstration (RAD) program, refer to the 'Sample PHA Plan Amendment' found in Notice PIH-2012-32 REV-3, successor RAD Implementation Notices, or other RAD Notices.
	If any boxes are marked "yes", describe the revision(s) to those element(s) in the space provided.
	PHAs must submit a Deconcentration Policy for Field Office review. For additional guidance on what a PHA must do to deconcentrate poverty in its development and comply with fair housing requirements, see 24 CFR 903.2. (24 CFR §903.23(b))
B.2	New Activities. If the PHA intends to undertake any new activities related to these elements or discretionary policies in the current Fiscal Year, mark "yes" for those elements, and describe the activities to be undertaken in the space provided. If the PHA does not plan to undertake these activities, mark "no."
	HOPE VI. 1) A description of any housing (including project name, number (if known) and unit count) for which the PHA will apply for HOPE VI; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI is a separate process. See guidance or HUD's website at: https://www.hud.gov/program_offices/public_indian_housing/programs/ph/hope6 . (Notice PIH 2011-47)
	Mixed Finance Modernization or Development. 1) A description of any housing (including name, project number (if known) and unit count) for which the PHA will apply for Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Mixed Finance Modernization or Development is a separate process. See guidance on HUD's website at: https://www.hud.gov/program_offices/public_indian_housing/programs/ph/hope6/mfph#4
	Demolition and/or Disposition. With respect to public housing only, describe any public housing development(s), or portion of a public housing development projects, owned by the PHA and subject to ACCs (including project number and unit numbers [or addresses]), and the number of affected unit along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition approval under section 1st of the 1937 Act (42 U.S.C. 1437p); and (2) A timetable for the demolition or disposition. This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed as described in the PHA's last Annual and/or 5-Year PHA Plan submission. The application and approval process for demolition and/or disposition is a separate process. Approval of the PHA Plan does not constitute approval of these activities. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm . (24 CFR §903.7(h))
	Conversion of Public Housing under the Voluntary or Mandatory Conversion programs. Describe any public housing building(s) (including project number and unit count) owned by the PHA that the PHA is required to convert or plans to voluntarily convert to tenant-based assistance; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at:
	http://www.hud.gov/offices/pih/centers/sac/conversion.cfm. (24 CFR §903.7(j))
	Conversion of Public Housing under the Rental Assistance Demonstration (RAD) program. Describe any public housing building(s) (including project number and unit count) owned by the PHA that the PHA plans to voluntarily convert to Project-Based Assistance or Project-Based Vouchers under RAD. See additional guidance on HUD's website at: Notice PIH 2012-32 REV-3, successor RAD Implementation Notices, and other RAD notices.
	Project-Based Vouchers. Describe any plans to use HCVs for new project-based vouchers. (24 CFR §983.57(b)(1)) If using project-based vouchers, provide the projected number of project-based units and general locations and describe how project-basing would be consistent with the PHA Plan.
	Units with Approved Vacancies for Modernization. The PHA must include a statement related to units with approved vacancies that are undergoing modernization in accordance with 24 CFR §990.145(a)(1).
	Other Capital Grant Programs (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants).
B.3	Progress Report. For all Annual Plans following submission of the first Annual Plan, a PHA must include a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year PHA Plan. (24 CFR §903.7(r)(1))
B.4	Capital Improvements. PHAs that receive funding from the Capital Fund Program (CFP) must complete this section. (24 CFR §903.7 (g)). To comply with this requirement, the PHA must reference the most recent HUD approved Capital Fund 5 Year Action Plan in EPIC and the date that it was approved. PHAs can reference the form by including the following language in the Capital Improvement section of the appropriate Annual or Streamlined PHA Plan Template: "See Capital Fund 5 Year Action Plan in EPIC approved by HUD on XX/XX/XXXXX."
B.5	Most Recent Fiscal Year Audit. If the results of the most recent fiscal year audit for the PHA included any findings, mark "yes" and describe those findings in the space provided. (24 CFR §903.7(p))

C. Other Document and/or Certification Requirements

- C.1 Resident Advisory Board (RAB) comments. If the RAB had comments on the annual plan, mark "yes," submit the comments as an attachment to the Plan and describe the analysis of the comments and the PHA's decision made on these recommendations. (24 CFR §903.13(c), 24 CFR §903.19)
- C.2 Certification by State of Local Officials. Form HUD-50077-SL, Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan, must be submitted by the PHA as an electronic attachment to the PHA Plan. (24 CFR §903.15). Note: A PHA may request to change its fiscal year to better coordinate its planning with planning done under the Consolidated Plan process by State or local officials as applicable.
- C.3 Civil Rights Certification/ Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan. Provide a certification that the following plan elements have been revised, provided to the RAB for comment before implementation, approved by the PHA board, and made available for review and inspection by the public. This requirement is satisfied by completing and submitting form HUD-50077 ST-HCV-HP, PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations Including PHA Plan Elements that Have Changed. Form HUD-50077-ST-HCV-HP, PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations Including PHA Plan Elements that Have Changed must be submitted by the PHA as an electronic attachment to the PHA Plan. This includes all certifications relating to Civil Rights and related regulations. A PHA will be considered in compliance with the certification requirement to affirmatively further fair housing if the PHA fulfills the requirements of §§ 903.7(o)(1) and 903.15(d) and: (i) examines its programs or proposed programs; (ii) identifies any fair housing issues and contributing factors within those programs, in accordance with 24 CFR 5.154; or 24 CFR 5.160(a)(3) as applicable (iii) specifies actions and strategies designed to address contributing factors, related fair housing issues, and goals in the applicable Assessment of Fair Housing consistent with 24 CFR 5.154 in a reasonable manner in view of the resources available; (iv) works with jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement; (v) operates programs in a manner consistent with any applicable consolidated plan under 24 CFR part 91, and with any order or agreement, to comply with the authorities specified in paragraph (o)(1) of this section; (vi) complies with any contribution or consultation requirement with respect to any applicable AFH, in accordance with 24 CFR 5.150 through 5.180; (vii) maintains records reflecting these analyses, actions, and the results of these actions; and (viii) takes steps acceptable to HUD to remedy known fair housing or civil rights violations. impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction. (24 CFR §903.7(o)).
- C.4 Challenged Elements. If any element of the Annual PHA Plan or 5-Year PHA Plan is challenged, a PHA must include such information as an attachment to the Annual PHA Plan or 5-Year PHA Plan with a description of any challenges to Plan elements, the source of the challenge, and the PHA's response to the public.

D. Affirmatively Furthering Fair Housing.

D.1 Affirmatively Furthering Fair Housing.

The PHA will use the answer blocks in item D.1 to provide a statement of its strategies and actions to implement each fair housing goal outlined in its accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5) that states, in relevant part: "To implement goals and priorities in an AFH, strategies and actions shall be included in program participants' ... PHA Plans (including any plans incorporated therein) Strategies and actions must affirmatively further fair housing" Use the chart provided to specify each fair housing goal from the PHA's AFH for which the PHA is the responsible program participant – whether the AFH was prepared solely by the PHA, jointly with one or more other PHAs, or in collaboration with a state or local jurisdiction – and specify the fair housing strategies and actions to be implemented by the PHA during the period covered by this PHA Plan. If there are more than three fair housing goals, add answer blocks as necessary.

Until such time as the PHA is required to submit an AFH, the PHA will not have to complete section D., nevertheless, the PHA will address its obligation to affirmatively further fair housing by fulfilling the requirements at 24 CFR 903.7(o)(3) enacted prior to August 17, 2015, which means that it examines its own programs or proposed programs; identifies any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement; and maintain records reflecting these analyses and actions. Furthermore, under Section 5A(d)(15) of the U.S. Housing Act of 1937, as amended, a PHA must submit a civil rights certification with its Annual PHA Plan, which is described at 24 CFR 903.7(o)(1) except for qualified PHAs who submit the Form HUD-50077-CR as a standalone document.

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year and Annual PHA Plan. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low-income, very low-income, and extremely low-income families.

Public reporting burden for this information collection is estimated to average 7.02 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

ACOP Changes Resident Advisory Board Meeting November 2021

No changes to Intro, Chapters 1, 4-9, 11-13, and 15-16.

Chapter 2

2-III.B: Oral Interpretation

Updated:

PHA Policy

The PHA will utilize a language line for telephone interpreter services. When exercising the option to conduct remote hearings, the PHA will coordinate with a remote interpretation service which, when available, uses video conferencing technology rather than voice-only interpretation.

Where LEP persons desire, they will be permitted to use, at their own expense, an interpreter of their own choosing, in place of or as a supplement to the free language services offered by the PHA. The PHA, at its discretion, may choose to use the language services even when LEP persons desire to use an interpreter of their choosing. The interpreter may be a family member or friend. If the interpreter chosen by the family is a minor, the PHA will not rely on the minor to serve as the interpreter.

Chapter 3

Introduction:

- Added: Not currently be receiving a duplicative subsidy.
- Added: 3-II.E. EIV SYSTEM SEARCHES [Notice PIH 2018-18; EIV FAQs; EIV System Training 9/30/20] 10-II.B: Management Approval of Pets
- Updated: ACOP being updated to reflect changes mentioned in Pet Policy.

Chapter 14

14-I.B: Scheduling an Informal Hearing

• Added: Remote Informal Hearings [Notice PIH 2020-32]

14-II.A: Informal Hearing Procedures for Applicants

Updated:

PHA Policy

The family will be allowed to copy any documents related to the hearing at no cost to the family.

- Added: If the PHA hearing will be conducted remotely, at the time the notice is sent to the family, the family will be notified:
 - Regarding the processes involved in a remote grievance hearing;
 - That the PHA will provide guidance and instruction prior to and during the hearing, if needed;
 - and That if the family or any individual witness has any technological, resource, or accessibility barriers, the family may inform the PHA and the PHA will assist the family in either resolving the issue or allow the family to participate in an in-person hearing, as appropriate.

14-III.G: Procedures Governing the Hearing

- Added: Remote Hearings [Notice PIH 2020-32]
- Added: There is no requirement that grievance hearings be conducted in-person, and as such, HUD
 allows PHAs to conduct all or a portion of their grievance hearings remotely either over the phone, via
 video conferencing, or through other virtual platforms. If the PHA chooses to conduct remote grievance
 hearings, applicants may still request an in-person hearing, as applicable.
- Added: Ensuring Accessibility for Persons with Disabilities and LEP Individuals.

14-III.G: General Procedures

Updated: Hearsay Evidence is evidence based not on a witness' personal knowledge. In and of itself,
hearsay evidence carries no weight when making a finding of fact. The hearing officer may include
hearsay evidence when considering their decision if it is corroborated by other evidence. Even though
hearsay evidence is generally admissible in a hearing, the hearing officer will not base a hearing decision
on hearsay alone unless there is clear probative value and credibility of the evidence, and the party
seeking the change has met the burden of proof.

Admin Changes Resident Advisory Board Meeting November 2021

Chapter 1

1-I.D: The PHA's Programs

Added: Bridge Rental Assistance Subsidy Vouchers

Chapter 2

2-II.E: Approval/Denial of a Requested Accommodation

- Changed number of days to respond to a reasonable accommodation request to 30 days.
- Added: If the PHA denies a request for an accommodation because there is no relationship, or nexus, found between the disability and the requested accommodation, the notice will inform the family of the right to appeal the PHA's decision through an informal review (if applicable) or informal hearing (See Chapter 16).

2-III.B: Oral Interpretation

Added:

PHA Policy

The PHA, at its discretion, may choose to use the language services even when LEP persons desire to use an interpreter of their choosing. If the interpreter chosen by the family is a minor, the PHA will not rely on the minor to serve as the interpreter.

Chapter 3

Introduction

- Added: Must not be receiving a duplicative subsidy.
- 3-I.L: Family Members Permanently Confined for Medical Reasons
 - Added: An Individual confined to a nursing home or hospital on a permanent basis is not considered a family member.
- 3-II.D: Family Consent to Release of Information
 - Added: The form HUD-52675 Debts Owed to Public Housing Agencies and Terminations. (Added stating all household members over 18 need to sign as currently only head of household signs).
- 3-II.E: Students Enrolled in Institutions of Higher Education
 - Added: EIV SYSTEM SEARCHES [Notice PIH 2018-18; EIV FAQs; EIV System Training 9/30/20]
- 3-III.D: Screening
 - Added: The family owes rent or other amounts to any PHA, or current/previous landlord(s) in connection
 with the HCV, Certificate, Moderate Rehabilitation or public housing programs, unless the family repays
 the full amount of the debt prior to being selected from the waiting list.

Chapter 4

- 4-I.D: Placement on the Waiting List
 - Removed: The notice will indicate the family's relative place on the waiting list.
- 4-II.C: Opening and Closing the Waiting List
 - Added: FCHA's Facebook Page when reopening the wait list.
- 4-III.C: Selection Method
 - Added: (7) Bridge Rental Assistance Subsidy Preference (0 points). In order to provide housing to applicants who are Medicaid assisted or eligible, the FCHA received funding from Tuscarora Managed Care Alliance (TMCA). This preference will only be given if the applicant provides a copy of their Medicaid card or signs the required release of information allowing FCHA to screen them through TMCA for eligibility.
 - Added: Bridge Rental Assistance Subsidy Vouchers
 Families will receive Bridge Rental Assistance Subsidy through TMCA for the length of the contract term. In the event the TMCA loses funding, or the contract term expires, FCHA will pull those applicants receiving that specific funding and absorb them into the Housing Choice Voucher program regardless of their number on the waitlist. All applicants receiving Bridge Rental Assistance Subsidy must stay on the Housing Choice Voucher waitlist until they receive Housing Choice Voucher subsidy.

Chapter 5 5-I.B: Briefing

Updated: Information on in-person compared to online briefing practices.

Chapter 6

6-I.B: Household Composition and Income

Added: The PHA will utilize the requested verification from the responsible medical professional as
evidence that the family member is residing in a nursing home or hospital. When the PHA verifies the
family member is a permanent resident of a nursing home or hospital, a termination letter will be sent in
accordance with Chapter 12 Termination of Assistance. If the family member disagrees with the decision
they may utilize their right to an informal hearing and provide evidence to the contrary.

6-III.C: Applying Payment Standards

 Added: FCHA will complete an interim change immediately when requesting to add/remove a person from the household. Voucher Size and Utilities will coincide with what the family is allotted based on their household size. A 30 (thirty) day notice will be given unless the information was not provided in accordance with the 14-day guideline.

Chapter 8

8-II.A: Overview

- Added: Pre-inspections. A pre-inspection may be requested by a potential owner to determine if a vacant
 unit would require extensive repairs making the unit ineligible for assistance. These inspections are only
 completed if requested and will be scheduled if there is availability. These inspections do not guarantee
 eligibility.
- Added: Move-out Inspections. A move out inspection will be completed prior to a participant requesting to
 port to another county. This ensures the family is in compliance with HQS requirements prior to moving to
 another county.
- Added: Remote Video Inspections (RVIs) [Notice PIH 2020-31]
 PHA Policy

The PHA will not conduct any HQS inspection using RVI.

Added 8-II.E: Pre-Inspections. The PHA will conduct a pre-inspection if the owner requests one in writing. During a pre-inspection the inspector will be looking for any items that may cause an undue hardship to the landlord to repair/replace. The inspector will not provide a report to the landlord on items that need repaired/replaced but will verbalize what deficiencies s/he can see at that time of the pre-inspection. Completing a pre-inspection does not guarantee that the unit will immediately pass an initial inspection. An initial inspection will be completed if/when a Section 8 participant provides a completed RTA. All pre-inspections will be scheduled as time allows.

Added 8-II.F: Move-out Inspections. The PHA will conduct a move out inspection if a participant wishes to utilize their portability opportunity. A move out inspection will be completed prior to a participant being issued a voucher to move under the portability clause of their voucher. The inspector will be looking for tenant caused issues ensuring the family is in HQS compliance before moving to another county. The inspector will not be looking for deficiencies in regards to landlord repairs unless a health and safety item is discovered.

Chapter 10

10-II.B: Initial PHA Role

 Added: A move out inspection will be completed on the applicable family's unit within 10 business days of the FCHA's written approval to move. This inspection will be completed prior to a voucher being issued.
 Once a passed move-out inspection is completed, the FCHA will issue a new voucher within 10 business days of the passed move-out inspection.

Chapter 11

11-I.B: Scheduling Annual Reexaminations

 Added: The PHA has the sole discretion to require annual reexamination interviews be conducted via mail, facsimile, or email in the case of local, state, or national physical distancing orders, and in cases of inclement weather or natural disaster. Chapter 12

12-I.E: Mandatory Policies and Other Authorized Terminations

• Added: The family currently owes rent or other amounts to any Section 8 landlord, current or previous, for rent, damages to the unit, or other amounts owed by the family under the lease. The family has breached the terms of a repayment agreement entered into with the FCHA or a Section 8 landlord.

Chapter 16

16-III.C: Informal Hearings for Participants

- Added: If the informal review will be conducted remotely, at the time the PHA notifies the family of the informal review, the family will be informed:
 - Regarding the processes to conduct a remote informal review;
 - That, if needed, the PHA will provide technical assistance prior to and during the informal review; and
 - That if the family or any individual witness has any technological, resource, or accessibility barriers preventing them from fully accessing the remote informal review, the family may inform the PHA and the PHA will assist the family in either resolving the issues or allow the family to participate in an in-person informal review, as appropriate.

Informal Review Procedures [24 CFR 982.554(b)]

- The informal review must be conducted by a person other than the one who made or approved the decision under review, or a subordinate of this person.
- The applicant must be provided an opportunity to present written or oral objections to the decision of the PHA. (Throughout whole chapter added informal process according to Nan McKay on informal review and making sure those with disabilities have assistance with the process.)

Chapter 17

17-I.A: Overview

Updated:

PHA Policy

The PHA may set aside project-base up to an additional 10 percent of its authorized units, up to 30 percent, in accordance with HUD regulations and requirements.

Updated:

PHA Policy

The PHA may project-base units not subject to the 20 percent cap in accordance with HUD regulations and requirements.

Updated: The advertisement will state the number of vouchers available to be project-based, the type of
units that will be considered, the submission deadline, and will note how to obtain the full RFP with
information on the application and selection process. Advertisements will also contain a statement that
participation in the PBV program requires compliance with Fair Housing and Equal Opportunity (FHEO)
requirements.

Public Housing and Section 8 Resident Advisory Board Meeting Online through Zoom November 18, 2021 5:00 p.m.

FCHA Staff in Attendance

- 1. Dr. Linda Thomas Worthy
- 2. Christine Lagana
- 3. Jessica Runshaw
- 4. Robert Barrick

Tenants in Attendance

1. James McQuait

Participants in Attendance

1. Tim Smith

Robert Presentation:

Capital Fund

- 1. Total Capital Funds available for 2021 was \$979,605.00.
- 2. 2020 Projects Completed in 2021
 - Concrete Sidewalk (AMPs 1 and 2)
 - Roof/Siding/Gutter Replacement (AMP 2A)
 - Electrical Upgrade (AMPs 3 and 4)
 - Garage Addition Completed by December (AMP 4)
 - Faucet and Sink Replacement (AMP 1)
 - Community Center Renovation Completed by December (AMP 1)
- 3. 2021 Upcoming Projects
 - Window Replacement (All AMPs). This may be a multi-year project due to amount of work and materials needed to replace all windows across all AMPs. We plan to start in AMPs 1 and 3, and continue from there.
 - Roof/Siding/Gutter-Continuation of work done in AMP 2A. May be incorporated with window replacement in some cases.
 - Concrete Work to Porches in AMPs 2 & 4. Follow-up from sidewalk work.
 - Landscaping Work (All AMPs) Manage overgrown trees, and curb appeal for the properties.
 - Seeking feedback from residents on their ideas for Capital Fund projects.
 - Begin process for CF2021 work.

Questions from Residents:

• Mr. McQuait asked when windows will be started. Mr. Barrick indicated there is no set start date; plan to start within next year or two. James understood.

Christine Presentation:

Handbook

1. Addition to Yard Regulations. If maintenance is required to mow your yard to keep FCHA in accordance with Borough Ordinance, your account will be charged \$25.00. A lease violation will be issued for every third occurrence.

Lease Part 1, Section III

1. Addition to Charges. At developments where utilities are provided by the Authority, a charge shall be assessed for excessive utility consumption due to the operation of major tenant-supplied appliances or when the excessive usage reaches more than 25% of the average utility bill. This charge does not apply to tenants who pay their utilities directly to a utility supplier. In the event of multiple units sharing a utility, the excess charges will be divided equally between the number of units that share that meter.

Lease Part 2

No Changes

Pet Policy

- 1. Correction to Types of Pets. Any breed of dogs classified by the PHA as dangerous to include Pitbull, Bull Terrier, Staffordshire Terrier, Rottweiler, Husky, German Shepherd, Akita, Chow Chow, Doberman Pinscher, Boxer, or any dog mixed with one of the aforementioned breeds.
- 2. Addition to Pet Rules. Dogs and cats are required to have a current rabies vaccination per the PA Department of Agriculture and Dog Law. Residents must provide updated vaccination certificate to PHA when requested.
- 3. Addition to Pet Rules. No animal may be tethered or chained inside or outside the dwelling unit at any time.
- 4. Add Assistance/Service Animal Policy.

ACOP

1. Changes on separate sheet.

Questions from Residents:

Mr. Smith stated his landlord says no pets. His doctor thinks he should have a pet, and he
asked what the Section 8 policy is regarding this. Ms. Runshaw explained that there is a
process and she would be happy to go over the steps to get approval through a Section 8
landlord. Mr. Smith will call Ms. Runshaw to discuss and get process started.

Jessica Presentation:

Admin Plan

1. Changes on separate sheet.

Questions from Participants:

No questions.

Open Forum:

Mr. Smith moved into a new apartment in March and has concerns regarding well system. He stated well water should be required to be checked for quality control. He drew bath water for granddaughter and it was brown and dirty. It causes him anxiety when showering or bathing. Should inspect water on top of standard Section 8 inspection. Ms. Runshaw explained that water would need to be "brown" while inspector is there to see the problem. She will discuss with current inspector to seek a solution. Mr. Smith did inform landlord and he put new water filter in. The landlord instructed him to run water for few minutes before using. The filter and running water seemed to help some. Mr. Smith states it's embarrassing for him, and the smell can be very bad. Ms. Runshaw will follow up with conversation tomorrow. Mr. Smith did state unit was just recently inspected. Ms. Runshaw stated that some of the deficiencies from inspection, when fixed, may take care of some of the problem.

Closed meeting at 5:51 p.m.

Certifications of Compliance with PHA Plan and Related Regulations (Standard, Troubled, HCV-Only, and High Performer PHAs)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 3/31/2024

PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations including PHA Plan Elements that Have Changed

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairperson or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the ____ 5-Year and/or \(\) Annual PHA Plan, hereinafter referred to as" the Plan", of which this document is a part, and make the following certification and agreements with the Department of Housing and Urban Development (HUD) for the PHA fiscal year beginning \(\) 2022, in connection with the submission of the Plan and implementation thereof:

- 1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located (24 CFR § 91.2).
- 2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments (AI) to Fair Housing Choice, or Assessment of Fair Housing (AFH) when applicable, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan (24 CFR §§ 91.2, 91.225, 91.325, and 91.425).
- 3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Resident Advisory Board or Boards in developing the Plan, including any changes or revisions to the policies and programs identified in the Plan before they were implemented, and considered the recommendations of the RAB (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
- 4. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
- 5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
- 6. The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d-2000d—4), the Fair Housing Act (42 U.S.C. 3601-19), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), title II of the Americans with Disabilities Act (42 U.S.C. 12101 et seq.), and other applicable civil rights requirements and that it will affirmatively further fair housing in the administration of the program. In addition, if it administers a Housing Choice Voucher Program, the PHA certifies that it will administer the program in conformity with the Fair Housing Act, title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, title II of the Americans with Disabilities Act, and other applicable civil rights requirements, and that it will affirmatively further fair housing in the administration of the program.
- 7. The PHA will affirmatively further fair housing, which means that it will take meaningful actions to further the goals identified in the Assessment of Fair Housing (AFH) conducted in accordance with the requirements of 24 CFR § 5.150 through 5.180, that it will take no action that is materially inconsistent with its obligation to affirmatively further fair housing, and that it will address fair housing issues and contributing factors in its programs, in accordance with 24 CFR § 903.7(o)(3). The PHA will fulfill the requirements at 24 CFR § 903.7(o) and 24 CFR § 903.15(d). Until such time as the PHA is required to submit an AFH, the PHA will fulfill the requirements at 24 CFR § 903.7(o) promulgated prior to August 17, 2015, which means that it examines its programs or proposed programs; identifies any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement; and maintains records reflecting these analyses and actions.
- 8. For PHA Plans that include a policy for site-based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2011-65);

- The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
- Adoption of a site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
- The PHA shall take reasonable measures to assure that such a waiting list is consistent with affirmatively furthering fair
- The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR 903.7(o)(1).
- 9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act
- 10. In accordance with 24 CFR § 5.105(a)(2), HUD's Equal Access Rule, the PHA will not make a determination of eligibility for housing based on sexual orientation, gender identify, or marital status and will make no inquiries concerning the gender identification or sexual orientation of an applicant for or occupant of HUD-assisted housing.
- 11. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
- 12. The PHA will comply with the requirements of Section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
- 13. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
- 14. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24
- 15. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
- 16. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
- 17. The PHA will keep records in accordance with 2 CFR 200.333 and facilitate an effective audit to determine compliance with program requirements.
- 18. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
- 19. The PHA will comply with the policies, guidelines, and requirements of 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Financial Assistance, including but not limited to submitting the assurances required under 24 CFR §§ 1.5, 3.115, 8.50, and 107.25 by submitting an SF-424, including the required assurances in SF-424B or D, as applicable.
- 20. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
- 21. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
- 22. The PHA certifies that it is in compliance with applicable Federal statutory and regulatory requirements, including the

Declaration of Trust(s).			
The Housing Authority of the Co. PHA Name O of Frank	untu PAO PHA Num	34 aber/HA Code	
Annual PHA Plan for Fiscal Year 20 22	<u>L</u>		
5-Year PHA Plan for Fiscal Years 20	20		
I hereby certify that all the information stated herein, as well as any prosecute false claims and statements. Conviction may result in cri			
Name of Executive Director	Name Board Cl	hairman	
Dr. Lindos Thomas Worthy	Hugh	Davis	
	Date 1/10/2022 Signature 10	Ligh Dai	Date 1/92
VAND	Page 2 of 3	form HUD-50077-ST-He	CV-HP (3/31/2024)

The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality. This information is collected to ensure compliance with PHA Plan, Civil Rights, and related laws and regulations including PHA plan elements that have changed. Public reporting burden for this information collection is estimated to average 0.16 hours per year per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan or State Consolidated Plan (All PHAs)

U. S Department of Housing and Urban Development

Office of Public and Indian Housing OMB No. 2577-0226 Expires 3/31/2024

Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan or State Consolidated Plan

I, _Angela Susten	, theDirector
Official's Name	Official's Title
fiscal year _2022_ of the _Franklin Count	al years _2022-26_ and/or Annual PHA Plan for y Housing Authority_ is consistent with the PHA Name
Consolidated Plan or State Consolidated Pl Housing Choice or Assessment of Fair Hou	lan including the Analysis of Impediments (AI) to Fair using (AFH) as applicable to the
Commonwealth of Pennsylvania	
Loca	al Jurisdiction Name
State Consolidated Plan.	's contents are consistent with the Consolidated Plan or sing stock in a manner that is sensitive to the need for
	s with disabilities. Homeowners incentives for public
	specially those aimed at promoting the economic self-
sufficiency of public housing residents.	Supportive services, especially those that support the
	nation provided in the accompaniment herewith, is true and accurate. Warning: HUD will und/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)
Name of Authorized Official:	Title:
Angela Susten	Director, DCED's Center for Community and Housing Development
Signature: Chargel Suc	Date: 02/11/2022
The United States Department of Housing and Urban Development is Code, Section 1701 et seq., and regulations promulgated thereunder a	authorized to solicit the information requested in this form by virtue of Title 12, U.S. It Title 12, Code of Federal Regulations. Responses to the collection of information or requested does not lend itself to confidentiality. This information is collected to

ensure consistency with the consolidated plan or state consolidated plan.

Public reporting burden for this information collection is estimated to average 0.16 hours per year per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.